
INSIDE BUSINESS

CONSULTING

Facilitating Learning: Online and In Person + IFC LPI TPMA Certification

AGENDA

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Agenda

- **Pre-course Webinar - April 26, 6:00pm - 8:00pm WAT**
- **Session 1 - May 3, 6:30-8:30 pm WAT**
- **Session 2 - May 5, 6:30-8:30 pm WAT**
- **Session 3 - May 10 , 6:30-8:30 pm WAT**
- **Session 4 - May 12, 6:30-8:30 pm WAT**
- **Session 5 - May 17, 6:30-8:30 pm WAT**
- **Session 6 - May 19, 6:30-8:30 pm WAT**
- **Session 7 - May 24, 6:30-8:30 pm WAT**
- **Session 8 - May 26, 6:30-8:30 pm WAT**



Topics to be covered

- Needs assessments
- Accelerated learning principles (ALPs)
- Learning styles
- Learning preferences
- The learning environment
- Learners' hierarchy of needs
- The four phases of the learning cycle
- IFC - LPI Trainer Performance Monitoring and Assessment (TPMA) evaluation criteria
- Activities that maximize attention, replacing lectures with interactive content, and reviewing content
- Debriefing models
- Questioning techniques
- A model for giving constructive feedback
- Managing disruptive learner behaviors
- Handling objections
- Time management
- Effective equipment use
- Common and advanced web-conferencing features that make online training more engaging





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