AGENDA: FACILITATING FACE TO FACE LEARNING

DAY	MODULE NAME	LESSON
Day 1 (07-12-2023)	Course Introduction	• Introduction
	Preparing the Learning Environment	• Understanding Your Audience's Needs • Foundations of Learning • The Learning Environment
	Conveying Information (Part 1)	• The Learning Cycle • Motivate Me (GLOSS)
Day 2 (08-12-2023)	Conveying Information (Part 2)	• Teach Me (EASE)
Day 3 (09-12-2023)	Conveying Information (Part 3)	• Help Me (FEED) • Prepare Me (OFF)
	Managing the Class	• Managing Disruptive Learner Behaviors • Time Management
Day 4 (10-12-2023)	Applying Your Learning	• Applying Your Learning