



Schedule: IFC Facilitating Learning Online (FLO) Course

19 May – 23 June 2023

Date	Session	Module	Module	Topics
19 May	Pre-session	N/A	Orientation Session 1 ½ hours	Introductions, Zoom platform tools
23 May	1	1	Course introduction	Overview, objectives, introductions
		2	Preparing the learning environment	Understanding your audience's need
26 May	2	3	Conveying information	The learning cycle, introducing training
30 May	3			Delivering training
6 Jun	4			Giving feedback, concluding training
9 Jun	5	4	Managing the class	Managing disruptive learner behavior Managing time
13 Jun	6	5	Engaging participants online	Engaging participants, adapting content for online delivery, professionalism
16 Jun	7	6	Advanced online facilitation skills	Setting the mood, advanced online tools
23 Jun	8	7	Applying your learning	Training practice sessions with feedback
		8	Conclusion	Training conclusion and evaluation

To register, kindly click on the link <https://forms.gle/QFZMLmAC7x7cMkJeA>