

Train like a Pro!

IFC's Facilitating Face-to-Face Learning Course

Not an ordinary Training of Trainers course!

Based on feedback from trainers and learning professionals in more than 50+ countries, our Facilitating Face-to-Face Learning course will make you a more dynamic and effective trainer, boost interactivity with your participants, and accelerate learning.

Are you ready to level up as a trainer?

Why Take This Course?

The Facilitating Face-to-Face Learning course will enable you to deliver powerful learning experiences that have a real impact on your client's capabilities, capacity, productivity, and performance. The course is based on best practice principles and learning methods. This course:

- **Models best practice behaviors** and skills you are learning so you can put them into practice.
- **Keeps you actively involved**, thinking, practicing and learning from each other. This is not your standard listen-and-ask-questions training session!
- **Provides personalized feedback** to help build your skills and overcome challenges when training others.
- **Builds your trainers toolkit** of activity ideas.
- **Connects you to a network** of training professionals in your country and all over the world.

What is more, IFC has trained and certified more than **3500 trainers** all over the world, giving you access to an international network of professionals.

Who Will Benefit From This Course?

- **New trainers** who want to learn the skills needed to effectively train others.
- **Seasoned trainers** aiming to improve their skills and achieve professional recognition.
- **Managers** with direct responsibility for training programs.
- **Administrators** responsible for quality assurance in training programs.



"Despite my many years of experience as a trainer, it was this training that enabled me to truly appreciate the power of a structured training methodology. This has helped my organization to consistently deliver higher value training to our clients."



Mr. Asad Zaidi
CEO, MDi Pakistan

"This course has exceeded my expectations. I would advise anyone who has the opportunity to attend, to do so. I look forward to empower people in my class the way I was empowered during this course."



Ms. Anabelle Waruguru
Training Consultant, Open Space PSC, Kenya



Creating Markets, Creating Opportunities

What Will I Learn?

The course will teach and help you develop the key competencies to deliver training AND facilitate learning.

1 - Master the training cycle

- Prepare for training
- Introduce a training session
- Present training content
- Give and receive feedback
- Conclude a training session
- Review the training
- Report on success of training

2 - Manage sessions professionally

- Create comfortable environments
- Accommodate different learners
- Use projectors and slides effectively
- Manage session time
- Handle difficult circumstances
- Use powerful body language
- Diffuse gender bias

First you will learn the basics on your own, and then come to class to dive deeper and put the concepts into action.

Who Will Train Me?

You will be trained by an IFC accredited provider chosen from a highly selective pool of professionals. For a list of IFC accredited providers please visit www.ifc.org/smeadvisoryservices

What Training Methods Will Be Used?

- Group discussions
- Case studies
- Role plays
- Mini-lectures
- Individual practice sessions
- Feedback sessions

Can I Get Certified?



IFC's Facilitating Face-to-Face Learning course is recognized by the Learning and Performance Institute (LPI), a leading global authority on learning and workplace development. Upon completion of this course you qualify to apply for **IFC-LPI's Trainer Performance Monitoring and Assessment (TPMA)**, an internationally recognized trainer certification.

For more information on the IFC-LPI TPMA certification please visit www.thelpi.org/certification/tpma-ifc

“The Facilitating Face-to-Face Learning course is quite an experience. It goes beyond technicalities to reach the human aspect of the trainer. I have been witnessing ToT graduates describing the course as a life changing event.”



Mr. Ashraf G. Shenouda

Managing Director, AGS & Associates –
Governance, Management and Training
Consultants, Egypt

For more information about IFC's capacity building courses, certifications, training standards and for a directory of performance and learning professionals, please visit www.growlearnconnect.org

